



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
January 16, 2018

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Tuesday, January 16, 2018 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, and Paul Nadreau

Mayor/Other Council Members present: None

Others present: Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, and City Clerk Bridget Givens.

Call to Order: 9:00 am

1. Open Session

2. Discuss funding for temporary help options in the Finance Department. Possible recommendations to the Council.

Finance Manager/Treasurer Bauer advised that Committee #2 authorized the extension of temporary help in the Finance and Administration Office. Bauer stated that funding could be garnered from the difference in pay between the previous Fiscal Clerks and the new hires.

Additionally, there is a temporary employee who comes in during tax time, December – early February. This employee has not received a raise since 2010. Bauer would like the authorization to increase her pay to \$12.50 per hour for the remaining hours worked for this tax season and offer another increase to \$13.00 beginning with the 2018 tax collection season. The fiscal impact is estimated to be \$300 and funding is available within the Finance Department budget.

Motion by Monarski/Nadreau to recommend Council approve funding for temporary help options in the Finance Department including a raise for the temporary tax person. **All present voting aye, motion carried.**

3. Closed Session

Motion by Monarski/Nadreau to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting public business with competitive or bargaining implications that require a closed session” to:

a) Discuss negotiations related to the Offer to Purchase submitted by a city resident for city-owned land on Chippewa Crossing Boulevard; and to include the Committee, Bauer, Rubenzer, and Givens; may return to open session for possible action.

Roll Call Vote: Aye – Monarski, Nadreau, Kiefer. Motion carried.

The Committee discussed Item (a) above.

Motion by Kiefer/Nadreau to return to Open Session. All present voting aye, motion carried.

4. Adjournment

Motion by Nadreau/Kiefer to adjourn at 9:30 am. All present voting aye, motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**