

## MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, February 18, 2014, in the City Hall Council Chambers. Mayor Greg Hoffman called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

### CLERK CALLS THE ROLL

Council Members present: Mike Hanke, Rob Kiefer, Amy Mason, Chuck Hull, Jane Lardahl, Bill Hicks, and George Adrian.

Also Present: City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, City Planner/Transit Manager Jayson Smith, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, Assistant City Engineer Matt Decur, Fire Chief Tom Larson, Police Chief Wendy Stelter, Utility Office Manager Connie Freagon, Bill Sparkes, Bill Albright of Willow Creek, and City Clerk Bridget Givens.

### APPROVAL OF MINUTES OF PREVIOUS MEETING

**(a) Motion by Hanke/Adrian** to approve the minutes of the Regular Council Meeting of February 4, 2014. **All present voting aye, motion carried.**

### PERSONAL APPEARANCES BY CITIZENS

**(a) Sara Michels**, 1318 Therbrook Street, appeared to discuss the claim they submitted for a fire that occurred at her home, which was allegedly caused when the water department thawed the water lines at her neighbor's home. Specifics of the processes employed by the water department to thaw the lines were shared. Additionally, the claim process was explained, wherein it was communicated the City would have to wait for a formal determination from the insurance company advising the City how to proceed.

### PUBLIC HEARINGS

**(a) Mayor Hoffman** announced a Public Hearing regarding amending the Zoning Code of the City of Chippewa Falls for Parcel #3485, Lots 3 & 4, Southside Plat Subdivision, 13 E Canal Street, from C-1 to R-2 Two Family.

Mayor Hoffman opened the Public Hearing at 6:51 pm.

There being no requests to speak, the Public Hearing was closed at 6:52 pm.

**COMMUNICATIONS** - None

### REPORTS

**(a) Motion by Hicks/Mason** to approve the Board of Public Works minutes of February 10, 2014. **Roll Call Vote: Aye – Hicks, Mason, Hull, Lardahl, Adrian, Hanke, Kiefer. Motion carried.**

**(b) Motion by Mason/Hicks** to approve the Plan Commission minutes of February 10, 2014. **Roll Call Vote: Aye – Mason, Hicks, Adrian, Hanke, Kiefer, Hull, Lardahl. Motion carried.**

### APPLICATIONS

**(a) Motion by Hanke/Kiefer** to approve the Operator (Bartender) Licenses as approved by the Police Department. **All present voting aye, motion carried.**

**(b) Motion by Hicks/Adrian** to approve the Application for Temporary Class "B" Beer / "Class B" Wine Retailer's License from the Chippewa Valley Outdoor Resource Alliance for their 14<sup>th</sup> Annual Banquet/Raffle to be held at the Knights of Columbus Hall, 236 Pumphouse Road, on March 1, 2014. **All present voting aye, motion carried.**

**(c) Motion by Hicks/Adrian** to approve the Street Use Permit Application from Bill Sparkes for The Oz Run to be held on May 24, 2014 from 8:00 am – 12:00 pm on various City streets (see attached map). **All present voting aye, motion carried.**

### PETITIONS

**(a) A Petition for Rezoning** from Joe Germain, 506 – 508 Macomber Street, to change from R-1C Single Family Residence District to R-2 Two Family Residence District was presented.

## **MAYOR ANNOUNCES APPOINTMENTS**

(a) The appointment of Charles Klukas as an Election Inspector for the 2014-2015 election cycle was presented for consideration as recommended by the Mayor. Action on this appointment will take place on March 4, 2014.

## **MAYOR'S REPORT** - None

## **COUNCIL COMMITTEE REPORTS**

(a) **Motion by Hanke/Mason** to approve the Joint Committee #1 Revenues, Disbursements, Water and Wastewater and Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of February 17, 2014. **Roll Call Vote: Aye – Hanke, Mason, Hull, Lardahl, Hicks, Adrian, Kiefer. Motion carried.**

(b) **Motion by Lardahl/Hicks** to approve the Committee #3 Transportation, Construction, Public Safety, and Traffic minutes of February 18, 2014. **Roll Call Vote: Aye – Lardahl, Hicks, Adrian, Hanke, Kiefer, Mason, Hull. Motion carried.**

(c) The Library Board minutes of January 15, 2014 were presented.

## **REPORT OF OFFICERS** - None

## **ORDINANCES**

(a) **Motion by Hanke/Hull** to approve **Ordinance #2014-02 Entitled:** An Ordinance Amending the Zoning Code of the City of Chippewa Falls (regarding 13 East Canal Street). **Roll Call Vote: Aye – Hanke, Hull, Lardahl, Adrian, Kiefer, Mason; Recused – Hicks. Motion carried.**

(b) The First Reading of **Ordinance #2014-03 Entitled:** An Ordinance Creating the Request for City Services Code Section - §3.15 of the Chippewa Falls Municipal Code was held.

## **RESOLUTIONS**

(a) **Motion by Hicks/Hanke** to approve **Resolution #2014-05 Entitled:** Resolution Establishing Pay Rate for Election Inspectors. **Roll Call Vote: Aye – Hicks, Hanke, Kiefer, Hull, Adrian; Abstain – Mason, Lardahl. Motion carried.**

(b) **Motion by Hanke/Mason** to approve **Resolution #2014-06 Entitled:** Resolution Regarding Special Charges for Alley Surfacing. **Roll Call Vote: Aye – Hanke, Mason, Hull, Lardahl, Hicks, Adrian, Kiefer. Motion carried.**

(c) **Motion by Mason/Adrian** to approve **Resolution #2014-07 Entitled:** Resolution Regarding 2014 Special Assessment Rates. **Roll Call Vote: Aye – Mason, Adrian, Hanke, Kiefer, Hull, Lardahl, Hicks. Motion carried.**

## **OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW**

(a) City Planner Smith advised the Council of the proposal received from CVTC to conduct controlled training burns at the structure at 47 Herbert Street. He further advised that the City Fire Department will be there to supervise. The burn will be conducted in early April, and the technical college is responsible for all costs and liability. **Motion by Hicks/Hanke** to approve the proposal from the Chippewa Valley Technical College to conduct fire training at the structure at 47 Herbert Street. **All present voting aye, motion carried.**

(b) Smith informed the Council that an environmental inspection and any remediation must be completed prior to the fire training by CVTC. This inspection is required without regard to the fire training. Payment for the inspection would be made out of grant funds. **Motion by Hicks/Hanke** to approve the proposal from SEH to complete an asbestos inspection/report for the property at 47 Herbert Street and solicit for proposals to remediate asbestos if present. **Roll Call Vote: Aye – Hicks, Hanke, Kiefer, Mason, Hull, Lardahl, Adrian. Motion carried.**

## **CLAIMS**

(a) **Motion by Hull/Hanke** to approve the claims of the various boards and departments of the City as recommended by the Claims Committee as follows:

City General Claims:	\$4,855,856.79
Authorized/Handwritten Claims:	\$2,905.74
Department of Public Utilities:	<u>\$15,516.69</u>
Total of Claims Presented	<u>\$4,874,279.22</u>

**Roll Call Vote: Aye – Hull, Hanke, Kiefer, Mason, Lardahl, Hicks, Adrian. Motion carried.**

**(b) Motion by Hicks/Adrian** to refer the claim submitted by Scot Michels, 1318 Therbrook Street, to the insurance company. **All present voting aye, motion carried.**

**CLOSED SESSION** - None

**ADJOURNMENT**

**Motion by Adrian/Mason** to adjourn at 7:20 pm. **All present voting aye, motion carried.**

Submitted by:  
Bridget Givens, City Clerk