

**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, FEBRUARY 10, 2014 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, February 10, 2014 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson George Adrian. Absent was Darrin Senn. Also, present at the meeting: Assistant City Engineer Matt Decur, Alderperson Jane Lardahl, Lt. Matt Kelm of the Chippewa Falls Police Department, Bill Sparkes and Jim Reemer of Oz Run and Connie Freagon.

1. **Motion** by Bauer, seconded by Adrian to approve the minutes of the January 13, 2014 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. Bill Sparkes appeared on behalf of the Oz Run, scheduled for Saturday, May 24, 2014, to discuss City services for the event. Department of Public Works Rubenzer stated that there would not be any Public Works charges as long as traffic cones and barricades were picked up by 1:00 P.M. on Friday, May 23, 2014 and dropped back off at the City garage at #5 Bjork-Riverside Drive on Tuesday May 27, 2014. He questioned using Bridge Street for the race. Mr. Sparkes stated that the race would be on sidewalks and pedestrian ways where ever possible on Bridge Street. He continued that the intention was to be out of Irvine Park by 9:30 – 10:00 A.M. so as not to “monopolize” Irvine Park on the Saturday of Memorial Day weekend. Lieutenant Matt Kelm appeared and stated he thought it would take two officers two hours each to cover the major street and highway crossings. Finance Manager Bauer estimated costs at \$280 to \$300. Mr. Sparkes was OK with the charge. A discussion followed as to whether the charge for City services was meant to be charged to organizations using services for events or if the charges were just to be brought to the Council’s attention. Lt. Kelm added one officer could possibly handle the event if starting times were to be altered. Mr. Sparkes stated alternate start times were possible but wanted to be out of the park by 10:00 A.M. and needed at least a half hour between start times for the ½ marathon and 5K so there would be a minimum of runner congestion.  
**Motion** by Hoffman, seconded by Rubenzer that the Common Council approve the attached Street Use Permit, for the Oz Run on Saturday, May 24, 2014 with the stipulation that the Oz event pay for the overtime costs for up to two Chippewa Falls Police Department officers for their time spent at the event to direct traffic at major intersections. The charge will be based on which officers are able to be at the event and their hours at the event. **All present voting aye. MOTION CARRIED.**
  
3. Director of Public Works Rubenzer presented the attached list of special assessment rates for 2014. Rates are based on a minimum level of service and take into account the actual historical costs for each item and also the anticipated price of fuel for 2014. Most rates remained the same as 2013 with a few increasing a small amount. Rubenzer noted that the 2014 Project Public Information Meeting will be held on Tuesday, March 11, 2014 in the City Hall auditorium.  
**Motion** by Hoffman, seconded by Rubenzer to recommend the Common Council approve the attached special assessment rates for 2014 and the associated Common Council Resolution. **All present voting aye. MOTION CARRIED.**
  
4. **Motion** by Adrian, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.**  
The Board of Public Works meeting adjourned at 5:47 P.M.

Richard J. Rubenzer, PE  
Secretary, Board of Public Works

**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, JANUARY 27, 2014 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, January 27, 2014 at 5:30 PM. Present were Director of Public Works Rick Rubenzer, Assistant City Engineer Matt Decur and Darrin Senn. Absent were Mayor Greg Hoffman, Finance Manager Lynne Bauer and Alderperson George Adrian.

**NOTE:**

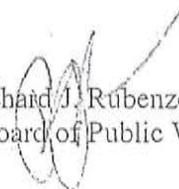
**THE BOARD OF PUBLIC WORKS MEETING  
FOR  
MONDAY, JANUARY 27, 2014  
WAS  
CANCELLED  
DUE TO A LACK OF QUORUM.**

  
Richard J. Rubenzer, PE  
Secretary, Board of Public Works

CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, JANUARY 13, 2014 – 5:30 PM

The Board of Public Works met in City Hall on Monday, January 13, 2014 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer and Finance Manager Lynne Bauer. Absent were Alderperson George Adrian and Darrin Senn. Also, present at the meeting: Assistant City Engineer Matt Decur, Andrew Bauer and Utilities Office Manager Connie Freagon.

1. Motion by Bauer, seconded by Hoffman to approve the minutes of the December 23, 2013 Board of Public Works meeting. All present voting aye. MOTION CARRIED.
  
2. The Board considered the request of Crossroads Church to place a directional sign at the corner of South Avenue and Park Avenue onto an existing Our Hope Lutheran Church sign and pole. The Board looked at some existing directional sign examples, (attached). Crossroads Church also requested a sign at the corner of Woodward Avenue and South Avenue but did not specify where.  
Motion by Rubenzer, seconded by Hoffman to recommend the Common Council allow Crossroads Church to obtain and provide a directional sign with maximum 12" x 18" dimensions for the City to mount onto the existing Our Hope Lutheran Church sign and pole located on the Northeast corner of South Avenue and Park Avenue. All present voting aye. MOTION CARRIED.
  
3. Motion by Bauer, seconded by Hoffman to adjourn. All present voting aye. MOTION CARRIED. The Board of Public Works meeting adjourned at 5:36 P.M.

  
Richard J. Rubenzer, PE  
Secretary, Board of Public Works



CITY OF CHIPPEWA FALLS  
STREET USE PERMIT APPLICATION

3PW  
COPY

Applicant Name and Address: Bill Sparkes 1623 Mendota St. Eau Claire, WI 54703	Applicant Phone Number: 715-379-6640
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<input checked="" type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.  Bill Sparkes email: billsparkes@clearchannel.com	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization:
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Name of the event: The Oz Run	Estimated number of persons participating: up to 3,500
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Date and start and end times requested for street use:  
May 24, 2014 8:00 am - 12:00 pm

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):  
Bridge water St, Eagle St, Rutledge Ct, City Hwy S, 136th St, Pump House Rd  
Jefferson Ave 124, Seymour Craig Blvd, City Hwy E, Scheidler Rd, River Rd

Use, described in detail, for which the street use permit is requested:  
Rustman Dr, E Columbia St, N Graves St, Edward St, Charles St.  
Half Marathon

City services requested for the event (e.g., Street Department or Police Department staff time)  
Police Department - directing traffic at major intersections

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

Signature of Applicant: Will C. Sparkes Date: 1/24/2014

OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):  
Public Works - \$0, Police - 2 officers @ 2 hours estimated to be \$250 to \$300 but dependant on actual officers available and time spent at the event.

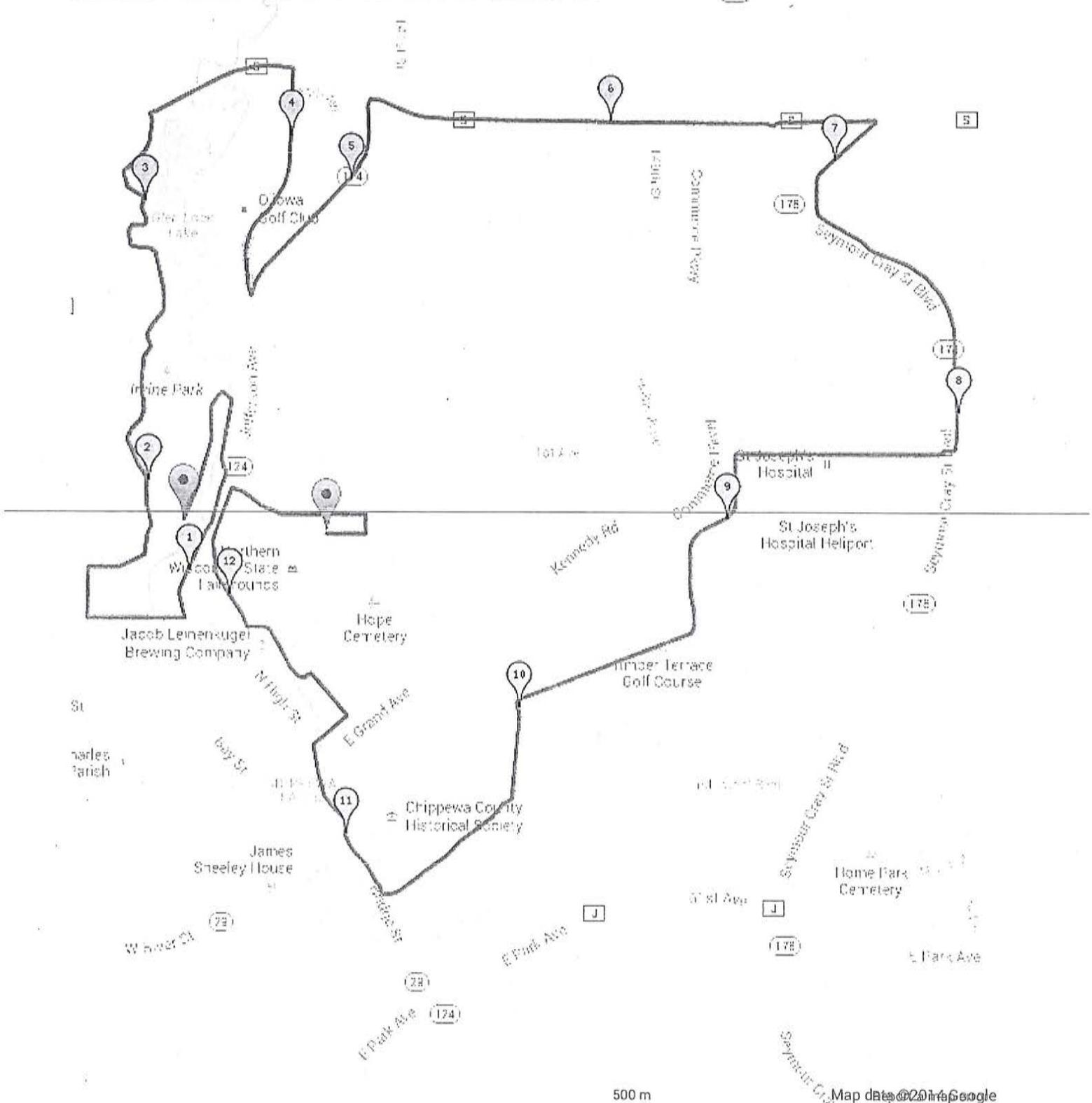
Requirements of Applicant:  
Pick up any necessary cones or traffic barricades from the St. Dept. at 5 Riverside Drive by 1pm on Friday, May 23, 2014 and return Tuesday, May 27, 2014. RJR

Approved by:  
Signature of Chief of Police \_\_\_\_\_ Signature of Director of Public Works \_\_\_\_\_

Recommendation of Board of Public Works (if required):  Approved  Denied  
Decision of City Council (required):  Approved  Denied

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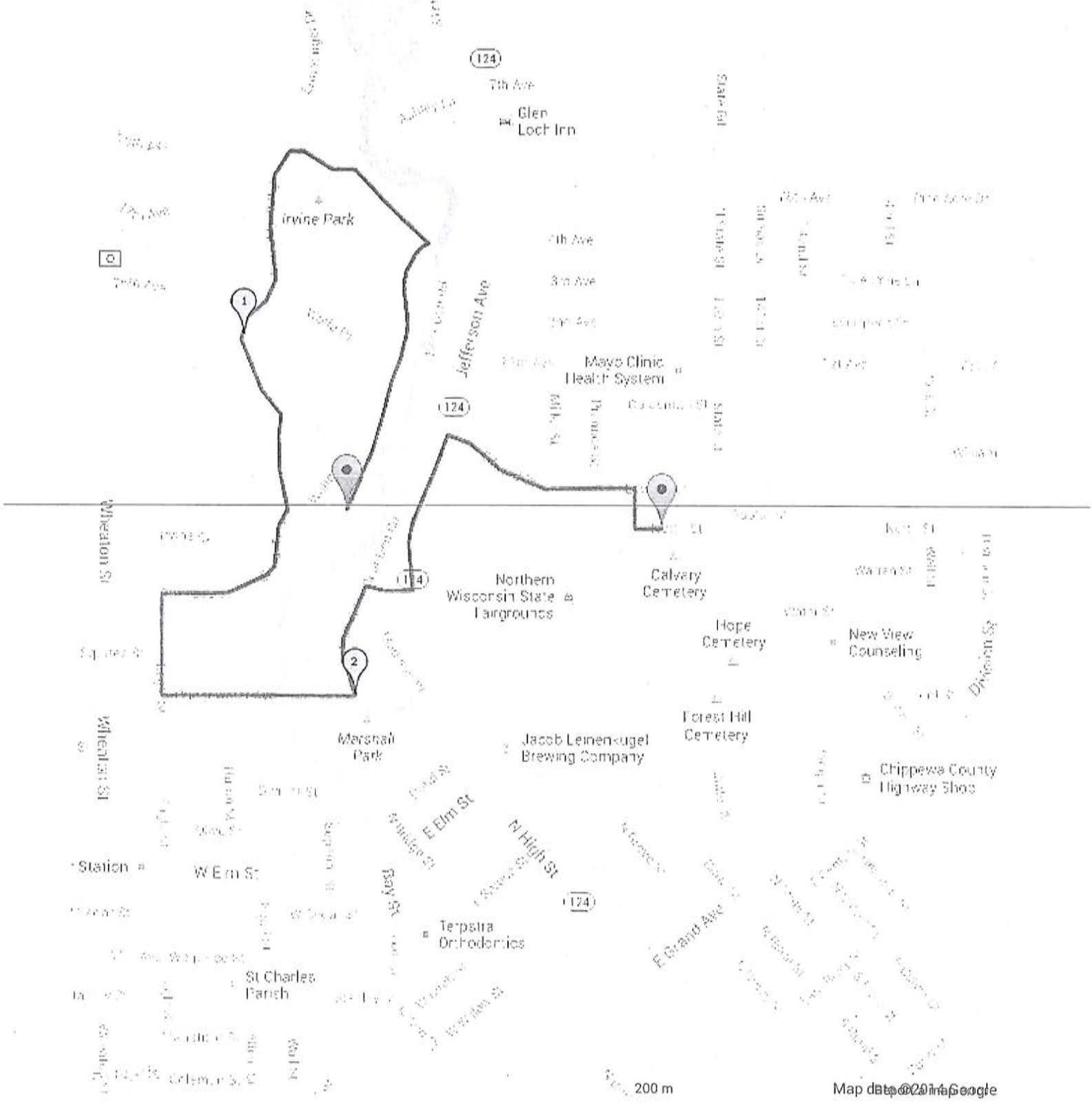


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Resolution No. 14-

RESOLUTION REGARDING SPECIAL ASSESSMENT RATES 2014

BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN:

That the following schedule be and is hereby adopted as the front foot special assessment rate to be charged against abutting property for the installation of the following facilities in the City of Chippewa Falls, WI.

1. Grading and Graveling - \$15.50 per front foot of abutting property.
2. Sanitary Sewer Main
  - a) New construction - \$23.25 per front foot of abutting property
  - b) Replacement - \$23.25 per front foot of abutting property, prorated for 75 year life of old main.
3. Water Main
  - a) New construction - \$20.25 per front foot of abutting property
  - b) Replacement - \$20.25 per front foot of abutting property, prorated for 75 year life of old main
4. Curb and Gutter
  - a) New construction - 100% of the cost, as bid annually.
  - b) Replacement - 100% of the cost of removal & replacement, as bid annually.
5. Preparation for Curb and Gutter on streets that have been graded and graveled in a previous year.
  - a) \$3.00 per front foot of abutting property.
6. Sanitary Sewer Laterals
  - a) New construction - 100% of the cost.
  - b) Replacement - \$900.00/each.
7. Water Services (Actual Cost) New and replacement, in accordance with Public Service Commission rules.
8. Sidewalks
  - a) New construction - 100% of the cost.
  - b) Replacement - 100% of the cost.
9. Driveways
  - a) New construction – 100% of the cost
  - b) Replacement – 100% of the cost

**Resolution No. 14-**

10. Street Surfacing – Assessed per front foot of abutting property based on street width:  
a) \$19.75 for 34' face of curb to face of curb or wider.

All Resolutions in conflict herewith are hereby repealed.

This Resolution shall be effective immediately upon passage.

Dated this 18<sup>th</sup> day of February, 2014.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_

Council President

APPROVED: \_\_\_\_\_

Mayor

ATTEST: \_\_\_\_\_

City Clerk

PUBLISHED: \_\_\_\_\_

**RESOLUTION REGARDING SPECIAL CHARGES  
FOR ALLEY SURFACING**

**BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF  
CHIPPEWA FALLS, WISCONSIN:**

That alley paving authorized by the City Council be done with hot mix;  
That property abutting the alley be charged at the rate of \$7.50 per front foot abutting the  
alley;  
All resolutions in conflict herewith are hereby repealed;  
This Resolution shall be effective immediately upon passage.  
Dated this 18<sup>th</sup> day February, 2014.

ADOPTED: \_\_\_\_\_ Council President

APPROVED: \_\_\_\_\_ Mayor

ATTEST: \_\_\_\_\_ City Clerk

PUBLISHED: \_\_\_\_\_

**2014 Special Assessment Rate Recommendations**

BPW 1/27/2014

Special Assessment Item	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Grade, Gravel, and Open	\$17.00	\$18.00	\$18.00	\$12.50	\$13.50	\$14.00	\$16.25	\$15.00	\$15.25	\$15 <del>(50)</del>
8" Sanitary Main	\$15.00	\$15.00	\$15.50	\$15.50	\$16.25	\$16.50	\$20.00	\$21.50	\$23.25	\$23.25
Sanitary Services	\$675.00	\$725.00	\$750.00	\$750.00	\$775.00	\$775.00	\$875.00	\$875.00	\$875.00	\$900.00
Watermain (6" or 8")	\$18.25	\$18.25	**\$13.50	\$15.50	\$22.00	\$22.00	\$20.00	\$19.00	\$20.25	\$20.25
Water Services	\$600 PSC	\$600 PSC	\$600 PSC	Actual Cost	Actual Cost	Actual Cost	Actual Cost	Actual Cost	Actual Cost	Actual Cost
Street Surfacing (3" Thick Bituminous) (1999 - 2002, 4" Thick)	\$12.00	\$12.00	\$15.25	\$15.75	\$18.75	\$18.75	\$18.75	\$18.75	\$19.50	\$19 <del>(75)</del>
Alley Paving	\$4.25	\$4.25	\$5.50	\$5.75	\$7.00	\$7.00	\$7.00	\$7.50	\$7.50	\$7.50
Curb and Gutter (Newly opened street)	BID	BID	BID	BID	BID	BID	BID	BID	BID	BID
Curb and Gutter (Replacement Greater than 100')	BID (\$8.00)	BID (\$8.25)	BID (\$8.00)	BID (\$7.00)	BID (\$8.50)	BID	BID	BID	BID	BID
Curb and Gutter (Replacement Less than 20')	BID (\$25.00)	BID (\$24.00)	BID (\$22.00)	BID (\$20.00)	BID	BID	BID	BID	BID	BID
Curb and Gutter (Replacement 20' - 100')	BID (\$23.00)	BID (\$23.00)	BID (\$21.00)	BID (\$18.00)	BID	BID	BID	BID	BID	BID
Prepare for Curb and Gutter	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
7" Thick Driveways (Newly opened streets)	BID	BID	BID	BID	BID (4.50)	BID	BID	BID	BID	BID
7" Thick Driveways (Remove and Replace)	BID (\$4.30)	BID (\$4.35)	BID (\$4.00)	BID (\$3.90)	BID \$4.50)	BID	BID	BID	BID	BID

\* Notes that rate was lowered, to reflect a reduced cost to the city through lower bid prices.

\*\* Rate change reflects a material change from ductile water main to PVC water main.

\*\*\* Rate change reflects a change in the proposed typical section.

**2014 Special Assessment Rate Computations**

Completed By: mjd 1/15/2014

**A. Grade, Gravel, Open**

Street Parameters: 34' F-F, 3" HMA Pavement, 9" Base Aggregate Dense 1 1/4"

Items:	Width ft	Depth ft	CF/CY	CY/FT
Common Excavation	37	1	0.04	1.37
Base Aggregate Dense 1-1/4-Inch	37	0.75	0.04	1.03

Costs:	Unit CY/FT	Unit Price CY	Price/FT
Common Excavation	1.37	\$7.50	\$10.28
Base Aggregate Dense 1-1/4-Inch	1.03	\$17.50	\$18.03
Total			\$28.30
Total W/10% for Intersections			\$31.13
Total per Side of Frontage			\$15.57

**Recommend                      \$15.50    FT/ of Frontage**

**B. HMA Pavement**

Items:	Width ft	Depth ft	CF/CY	Ton/CY	Tons/FT
HMA Pavement	30	0.25	0.04	2.05	0.57

Costs:	Unit Tons/FT	Unit Price Ton	Price/FT
HMA Pavement	0.57	\$63.50	\$36.20    FT/of Street
Total			\$36.20
Total W/10% for Intersections			\$39.81
Total per Side of Frontage			\$19.91

**Recommend                      \$19.75    FT/ of Frontage**

**C. Water main**

Items/Cost:	Unit	Quantity	Unit Price	Total
Water main, 6-8-Inch	LF	312	\$25.00	\$7,800.00
Fire Hydrant	Each	1	\$3,000.00	\$3,000.00
Gate Valve, 6-8-Inch	Each	1	\$1,150.00	\$1,150.00
Connect to Existing Water main	Each	1	\$750.00	\$750.00
Total				\$12,700
Total per FT (312 FT Calculated)				\$40.71
Total per Side of Frontage				\$20.35

**Recommend                      \$20.25    FT/ of Frontage**

**D. Sanitary Sewer**

Items/Cost:	Unit	Quantity	Unit Price	Total
Sanitary Sewer Main, 8-Inch	LF	312	\$26.00	\$8,112.00
Sanitary Manhole w/Cover	Each	1	\$2,100.00	\$2,100.00
Connect to Existing Sanitary Sewer	Each	1	\$625.00	\$625.00
Total				\$10,837
Total per FT (232 FT Calculated)				\$46.71
Total per Side of Frontage				\$23.36

**Recommend                      \$23.25    FT/ of Frontage**

**E. Sanitary Service**

Items/Cost:	Unit	Quantity	Unit Price	Total
Sanitary Service Pipe, 4-6-Inch	LF	33	\$22.00	\$726.00
Sanitary Main Connection	Each	1	\$90.00	\$90.00
Reconnect Sanitary Service	Each	1	\$90.00	\$90.00
Total				\$906.00

**Recommend                      \$900.00    Each**

**F. Alley Sufacing**

Items:	Width ft	Depth ft	CF/CY	Ton/CY	Tons/FT
HMA Pavement	12	0.25	0.04	2.05	0.23

Costs:	Tons/FT	Unit Price Ton	Price/FT	
HMA Pavement	0.23	\$67.00	\$15.26	FT/of Street
Total				\$15.26
Total per Side of Frontage				\$7.63

**Recommend                      \$7.50    FT/ of Frontage**