

**Minutes of the  
Meeting of the Chippewa Falls Public Library Board of Trustees  
December 11, 2013**

**1. Call to Order**

Meeting was called to order by President Bob Hoekstra at 5:00 P.M.

**2. Roll Call of Members**

Members Present: Ambelang, Hicks, Hoekstra, King, Miller, Rasmus, Russell.

Others Present: Director Virginia Roberts; Confidential Administrative Assistant Deb Braden

**3. Approval of Agenda**

Motion by King to approve the agenda, seconded by Hicks. All present voting Aye. Motion carried.

**4. Disposition of Minutes of Regular Meeting of November 13, 2013 Board Meeting**

Motion by King to approve the minutes of the regular meeting of the library board held November 13, 2013, seconded by Rasmus. All present voting Aye. Motion carried.

**5. Disposition of the vouchers to be paid from the 2013 budget after December 19, 2013.**

Motion by Russell seconded by Hicks to approve payment of vouchers paid from the 2013 budget for after December 19, 2013. All present voting Aye. Motion carried.

**6. Public Appearances**

None

**7. Correspondence**

Thank you from volunteer Matt Lyberg was passed around.

**8. Management Report**

The management report was presented. Highlights were that the new cameras revealed incidents on the mezzanine. These have been corrected by the presence of the cameras. The computers are on order. The computers should be connected by the end of January. Super Yule had about 275 participants even though the temperatures were low. It worked out well with the new traffic flow with having a separate area for Santa and refreshments. The Friends Book Sale is January 16-17th.

**9. Committee Reports**

None

**10. Current Business**

**a) Computers**

Virginia met with IFLS and the County. The County has ordered us 18 computers and IFLS has ordered the software for the machines at a discount. All the computers and software should be installed by February 1st.

**b) Holiday Closings 2014**

Virginia has checked with the city and the library's floating holidays are exactly equal with the city. A motion was made by Russell to approve the Holiday Closings for 2014, seconded by King. All present voting Aye. Motion carried.

**c) Board Meetings 2014**

Motion made by Miller to approve the Board Meeting Schedule for 2014 with the starting time to continue at 5:00 p.m., seconded by King. All present voting Aye. Motion carried

**d) Recognition of Friends of Library Give-A-Kid-A-Book Results**

Six boxes of books were given to the Spirit of Christmas for distribution. The Friends of the Library donated \$800 to purchase from Amazon books geared to 4th Grade through Young Adult. The public brought in numerous picture books and lower level age books. The collection was successful.

**11. Announcements**

a) Library Legislation Day brochure is included in the packet. It is February 11, 2014. Registration is due by January 3. If you need further information contact Virginia.

b) Chippewa Falls Community Foundation Summaries of Foundation Activities for the CFPL Endowment Fund 2012-2013

The money in the foundation has accrued just over \$1,000. The action for the Foundation will be placed on the next agenda for approval next month. A copy of the information will be emailed to each board member before the meeting for review.

c) Patron has a request for a particular periodical. Virginia said that patron can contact her by calling the library or emailing the request. The request then will be considered. This is the time of the year for reviewing periodicals ordered and requesting new subscriptions.

d) Russell acknowledges Virginia Roberts for all the additional time she put in the Library with the carpet replacement and renovation.

e) Virginia noted that Super Yule made the front page of the Herald Telegram December 11, 2013.

**12. Items for future consideration.**

Foundation action, update of goals objectives and the DPI report that is due by March 2014.

**13. Adjournment**

Motion by Russell, seconded by Ambelang to adjourn. All present voting Aye. Motion carried. Meeting adjourned at 5:25 p.m.

Respectfully Submitted,  
Deb Braden, Confidential Administrative Assistant