

**Minutes of the  
Meeting of the Chippewa Falls Public Library Board of Trustees  
July 10, 2013**

**1. Call to Order**

Meeting was called to order by President Bob Hoekstra at 5:00 P.M.

**2. Roll Call of Members**

Members Present: Hoekstra, Ambelang, Russell, Miller, Rasmus arrived at 5:27 p.m. Russell left at 5:45 p.m.

Members Absent: Hicks, King

Others Present: Director Virginia Roberts; Confidential Administrative Assistant Deb Braden

**3. Approval of Agenda**

Hoekstra asked for the right to change order of agenda by his discretion. Motion by Miller, seconded by Russell to approve the agenda. All present voting Aye. Motion carried.

**4. Disposition of Minutes of Regular Meeting of June 12, 2013 Board Meeting**

Motion by Miller to approve the minutes as amended, of the regular meeting of the library board held June 12, 2013, seconded by Russell. All present voting Aye. Motion carried.

**5. Disposition of the vouchers to be paid from the 2013 budget after July 18, 2013.**

Motion by Russell, seconded by Miller to approve payment of vouchers paid from the 2013 budget for after July 18, 2013. All present voting Aye. Motion carried.

**6. Public Appearances**

Jason Sidener from the leadership of AFSME spoke in support of the fulltime employees of the library asking about a wage increase. He asked about being put on the agenda for next month. The employees would like to revisit the offer of a 1% increase in wages same as received by the other city employees. Diane Bergeron then spoke giving an idea of the staff opinions. Several fulltime employees were also present in the audience.

**7. Correspondence**

A blog posting on the Chippewa Falls Public Library was done. The lady had visited the library and was well received by the employees. A couple of them showed her around and she gave the library a favorable blog. John Thompson from the Indianhead Federated Library System sent out a email about the sales tax due for public library photocopies. We will look into more information about this from the city.

**8. Management Report**

The management report was presented. June was a busy month and July has been hopping. This has been a busy time with programming. We have a new intern helping with maintenance in the building. The conference attended by Virginia was very beneficial. There was a discussion about a vendor Cengage Publishing that is filed reorganization bankruptcy. The federal government has asked that libraries furnish a dedicated computer and help for people to enroll for Affordable Health Care Act insurance. Some libraries have taken the stand that they do not have the resources or staffing to do this, and there are privacy concerns.

**a) Committee reports**

- i. Minutes of the Policy and Facilities Committee June 25, 2013.**

Discussion about carpet samples. Selection was made for the sample to be added to the RFP packet for bids. Motion made by Miller, seconded by Ambelang to approve carpet selection. All present voting Aye. Motion carried. Paint samples were reviewed for the bathrooms and lobby area. Sage and gold were the selections agreed to. Powering washing of the concrete and bathrooms were be done on Sunday morning starting at 7:30 a.m. Virginia will supervise. Discussion about companies proposals for moving books and shelving for the carpet replacement project. Motion made by Miller, seconded by Rasmus to select Pevan Transfer for the project. All present voting Aye. Motion carried.

**9. Closed Session under WI Statutes 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. " to**

**a) 2013 Wages**

Motion made by Miller, seconded by Ambelang to move to closed session. Roll call vote taken. All voting Aye. Motion carried.

Returned to open session motion made by Russell, seconded by Miller. All voting Aye. Motion carried.

**10. Current Business**

**1) Act 150 payments**

The Act 150 billing has been sent. A couple of the County Clerks have requested backup information. The information has been sent.

**2) Budget Considerations 2014**

A number of considerations for the 2014 budget were presented. We are being proactive about the requests. The board should go over the considerations before the next meeting.

**3) Board of Trustees Manual (in progress)**

A number of things are available on the web so we are not printing them out. A pack of information as handed out including the Strategic plan for the library. We will continue to build the manual and we will also look at the by-laws.

**4) August Food for Fines.**

Last year we collect eight boxes of food during the Food for Fines. If not all libraries want to participate we will still do this in Chippewa Falls for our fines only. Up to five dollars will be forgiven for fines. This will be one item for each dollar. Staff will check the food items for expiration dates and acceptability. Motion made by Rasmus, seconded by Miller to have the Chippewa Falls Public Library participate in the Food for Fines in August for a value of up to five dollars. All present voting Aye. Motion carried.

**5) Group photograph of board members for website.**

Tabled due to missing members of the board.

**11. Announcements**

**a) MORE Resource Sharing/Collection Development highlights.**

Looking at supplementing with *Freading and Fregal*. but this does cost. Eau Claire at this time is not in compliance when filing its annual report because it has the service on its own.

**12.. Items for future consideration.**

None

Motion by Miller, seconded by Ambelang to adjourn. All present voting Aye. Motion carried.

Meeting adjourned at 6:10 PM.

Respectfully Submitted,  
Deb Braden, Confidential Administrative Assistant