

**Minutes of the  
Meeting of the Chippewa Falls Public Library Board of Trustees  
April 10, 2013**

**1. Call to Order**

Meeting was called to order by President Stacey Miller at 5:17 PM.

**2. Roll Call of Members**

Members Present: Hicks; Hoekstra; Miller; Peterson; Rasmus; Russell

Members Absent: Nebelsiek

Others Present: Director Virginia Roberts; Confidential Administrative Assistant Amanda Zuege

**3. Approval of Agenda**

Motion by Russell, seconded by Peterson to approve the agenda. All present voting Aye. Motion carried.

**4. Disposition of Minutes of Regular Meeting of March 18, 2013 Board Meeting**

Motion by Hoekstra, seconded by Hicks to approve the minutes of the regular meeting of the library board held March 18, 2013. All present voting Aye. Motion carried.

**5. Disposition of the Vouchers to be Paid from the 2013 Budget on March 20, 2013**

Motion by Peterson, seconded by Hoekstra to approve payment of March vouchers from the 2013 budget. All present voting Aye. Motion carried.

**6. Public Appearances**

None

**7. Correspondence**

None

**8. Management Report**

The blinds were installed. The patron count continues to increase. The average is 548 patrons per day. April is poetry month so poetry authors are scheduled for programs at the library. On April 18<sup>th</sup> there will be a tornado drill.

**9. Committee Reports**

None

10. Motion by Hoekstra to go into closed session under Closed Session under WI Statutes 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." to: **2013 Wages**. Seconded by Russell. All present voting aye by both voice and roll call.

Agenda items at hand discussed.

**11. Open Session**

Motion by Hoekstra to return to open session, seconded by Rasmus. All present voting aye by both voice and roll call.

### **Current Business**

a) Additions or changes to Chippewa Falls Public Library first draft Strategic Long-Range Plan 2013-18 Section 3

Section 3 was read to the board members.

b) iPad lending policy(outside)

Changes were made to the in-house and 7-Day draft. Motion by Hoekstra, seconded by Hicks to approve the drafts. All present voting Aye. Motion carried.

c) Revised cell phone policy

The examples were shown to the board and a draft will be wrote up resembling example "B". This item will be examined more in the May board meeting.

d) Keypad on back door

The idea of putting a peak-hole in the door until the keypad is installed was brought up and will be done. A couple more estimates are needed before moving ahead on this item.

e) Behavior policy

Popular comments will be placed on a bookmark. This item will go to a Policy Committee meeting.

f) Minimum age on Library cards/parental restriction due to fines.

This item will go to a Policy Committee meeting.

g) Lobby Remodel

Please bring pictures of lobby fronts that look nice.

h) Mango Languages online subscription

Mr. Miller explained why he wanted this item on the agenda. If the library can get a sponsor on a yearly basis for this program, the library will look into this option to resume this program.

### 11. Announcements

None

### 12. Items for future consideration

a) Strategic Plan draft

b) Revised Cell Phone Policy

c) Behavior policy

d) Keypad on back door

### 13. Adjournment

Motion by Russell, seconded by Peterson to adjourn. All present voting Aye. Motion carried.

Meeting adjourned at 7:43 PM.

Respectfully Submitted,

Amanda Zuege, Confidential Administrative Assistant